STEVEN A. HEINRICH, Ph.D. Attorney at Law Client Information Form

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Name		SS#
Address Street		
May we send mail to this add	ress? \square Yes \square N	City Zip O (If you check "No", please provide another dress" below, or the above address will be used
		(message or alt)
Employer		Date of Birth
Spouse's name		SS#
Employer		Date of Birth
Former married/maiden names: (Clie	ent)	(Spouse)
Billing Address (if different from abo	ove)	
Emergency Contacts:		
Name	Relationship	Telephone
Name	Relationship	Telephone
This visit is regarding:		
Other people with an interest in this lofficers of small business, etc.)	egal matter, property o	r issue: (i.e. co-owner of property,
Likely opponent(s) in this matter:		
Have you been a client of this office p	previously?	
	•	ow Pages
□ Web Site		
I found this office through/was referred ☐ Web Site ☐ Friend (name) ☐ Other Attorney		<u> </u>

PRIVACY POLICY

Attorneys who provide legal services involving their clients' financial matters are now required by federal law to inform those clients of their policies regarding the privacy of client information. The purpose of this notice is to explain what we will be doing with the financial information that you provide to us and how we will protect your privacy.

Oregon attorneys are bound by the Oregon Rules of Professional Conduct. This Rules of Professional Conduct governs our conduct and requires us to protect your confidentiality. These professional standards are even more stringent than those now required by federal law. Therefore, we have always protected your right to privacy and will continue to do so. Federal law now also requires that we let you know how we are protecting your privacy.

Types of Nonpublic Personal Information We Collect

We collect nonpublic personal information about you that is provided to us by you or obtained by us in order to provide you with the legal services you have requested. In some cases, this information includes details about your personal finances and property.

Disclosure of Information

We disclose nonpublic personal information about you only to individuals or entities necessary in order to provide you with the legal services that you have requested. For instance, our staff may have access to your nonpublic personal information in order for us to efficiently provide you with the legal services you have requested. In some situations we may provide information to another organization (such as your accountant, realtor, or insurance company) in order to obtain information or assist in providing the legal services you have requested.

We do not disclose any nonpublic personal information about you to anyone, except as is necessary in order to provide you with the legal services that you have requested. The only disclosures we make are those that are permitted by law and by the Oregon Rules of Professional Conduct.

Your Privacy Is Important to Us

We retain records and files relating to the professional services you have asked us to provide. In order to guard your nonpublic personal information, we maintain physical, electronic, and procedural safeguards that comply with the Rules of Professional Conduct that governs our profession. Please call us with any questions you have about protecting your privacy.